

Role Description – Trustee (Voluntary Post)

About Wirral Mencap

Wirral Mencap is a small local charity that supports people with a learning disability and their families. The organisation is independent of the national charity both financially and in its management; It is governed by local people for the benefit of local people.

Wirral Mencap's aims are

1. To ensure people with a learning disability and their families are listened to, understood and included as equal citizens in Wirral.
2. To provide support and opportunities that enhance the lives of local people with a learning disability and their carers.

The charity provides a range of services including social clubs, personal development programmes, an information and support service, supported volunteering opportunities and more. These projects and services currently support approximately 250 local families. The charity is well supported and valued by the local community.

We are fortunate to have a very dedicated board of Trustees. Our Trustees bring a great deal of personal and professional experience which contributes to the development of the organisation. We are currently looking to recruit more parents and carers to our board.

We are also interested in hearing from people with specific skills that can contribute to the successful running of the organisation. In these difficult financial times, like all charities, we are looking at how we can do things differently to ensure the continuation of our services. We would benefit from greater business insight, new ideas and fresh approaches.

Scope of the role:

In a nutshell, the Trustees support the development of the Charities Strategic Plan and oversee its management. They ensure that decisions are taken in the best interests of the beneficiaries.

Trustees meet monthly to talk about progress, challenges and to make key decisions.

The Charity Commission outlines 6 key duties of a Charity Trustee:

1. Ensure the charity is carrying out its purposes for the public benefit
2. Comply with the charity's governing document and the law
3. Act in the charity's best interests
4. Manage the charity's resources responsibly
5. Act with reasonable care and skill
6. Ensure the charity is accountable

This post will be subject to financial checks and an enhanced DBS Certificate.

If you are interested in this role please contact **Chloe Harvey** at Wirral Mencap on **0151 666 1829** or email charvey@mencapwirral.org.uk

For more information about Wirral Mencap see www.mencapwirral.org.uk

Chair, Mrs Gwen Seller

Wirral Mencap. Registered Office: The Lauries Centre, 136 Claughton Road, Birkenhead, Wirral, Merseyside, CH41 6EY. A company limited by guarantee registered in England and Wales (08668735) and a charity registered in England and Wales (1153742)

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